



Salary report Pro

Administrative Worker

Administration

1 April 2025

Administrative Worker

net total monthly
salary(median)

58,642
RSD

Region: Serbia, Vojvodina

Working experience:

Junior (up to 2 years of
experience)

Company size: all
company sizes

Education: all education
levels

Industry: all industries

Methodology: Regress

model , 434 participants

Salary: net, total, monthly

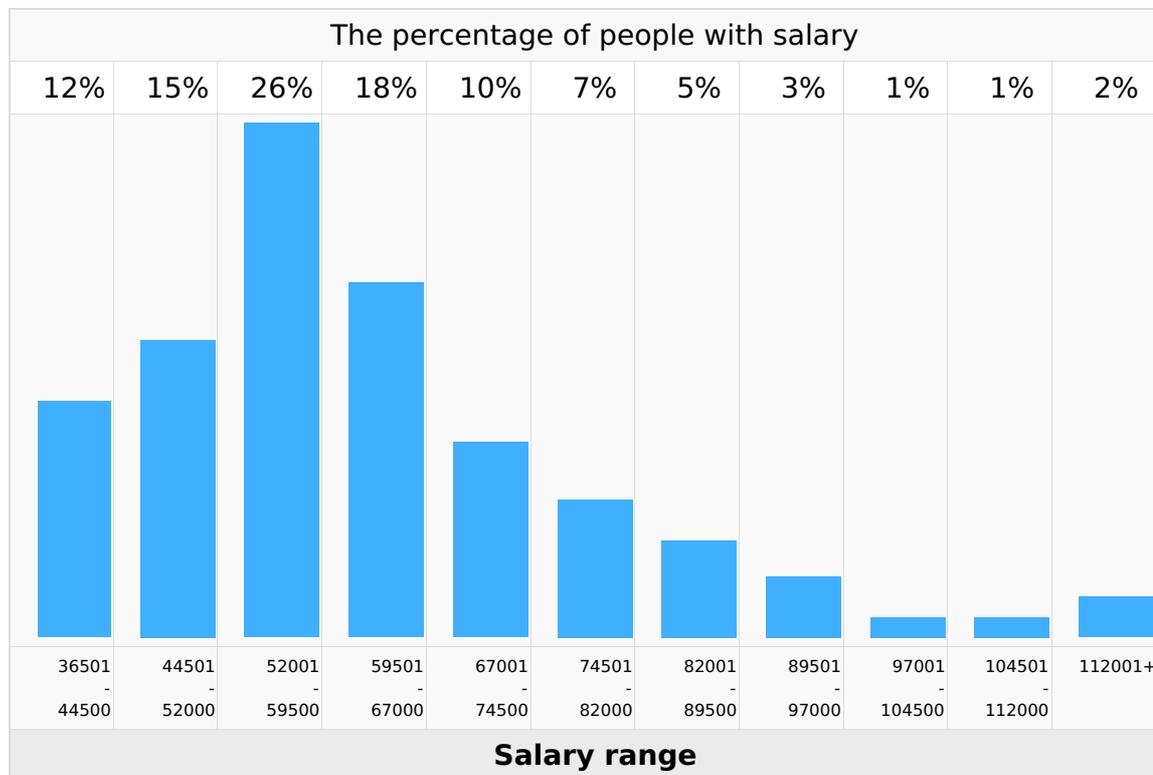
What are your working
hours: Full time

Description of job position

- Transcribing documents using computers.
- Recording of incoming and outgoing correspondence.
- Handling corporate correspondence, email, and phone calls.
- Operating copier and fax equipment.
- Filing and locating documents.
- Welcoming and taking care of visitors, preparing and serving refreshments.
- Recording the minutes in meetings and negotiations.
- Reserving accommodation, travel tickets, airline tickets, and similar tasks.
- Responsibility for purchasing office supplies and other goods consumed on a daily basis.
- Managing the cash box and responsibility for entrusted cash and valuables.

Salary range

Region: Serbia, Vojvodina | Working experience: Junior (up to 2 years of experience)



The span of the salary

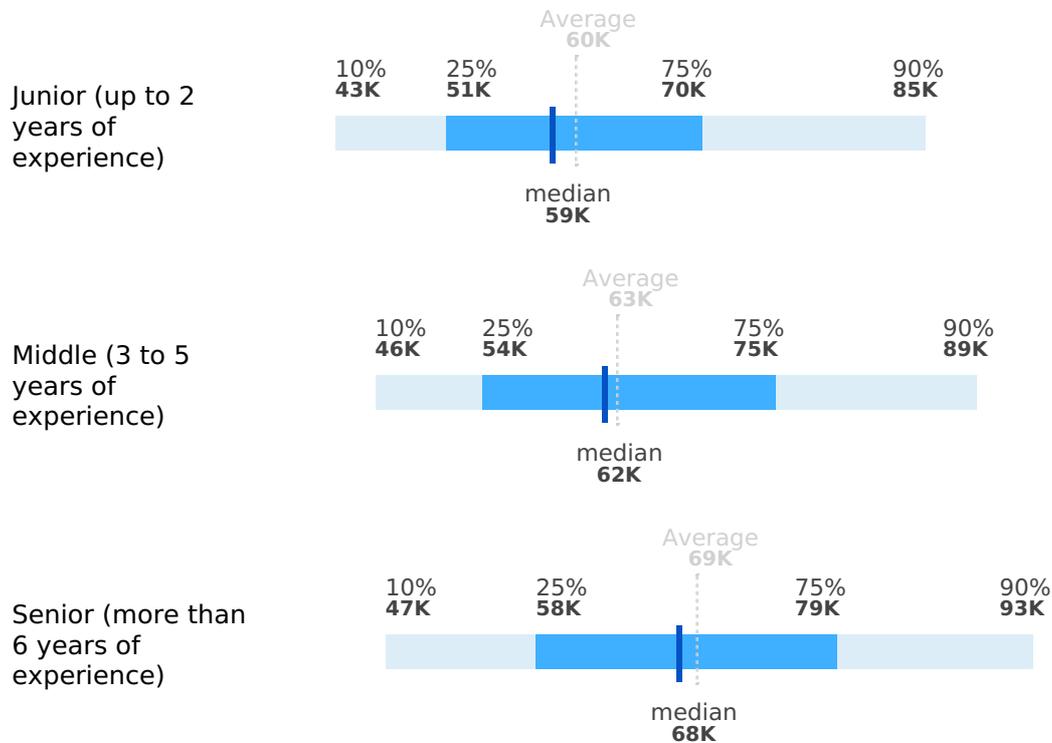
Region: Serbia, Vojvodina | Working experience: Junior (up to 2 years of experience)

	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Basic salary	58,681	42,966	50,224	56,771	67,024	82,728
Total salary	60,366	43,396	51,244	58,642	69,520	85,366

**The total income includes a proportionate share of the financial benefits received throughout the year (e.g. Christmas bonus salary, bonus, commission) and the monthly variable salary component.

Salaries by work experience

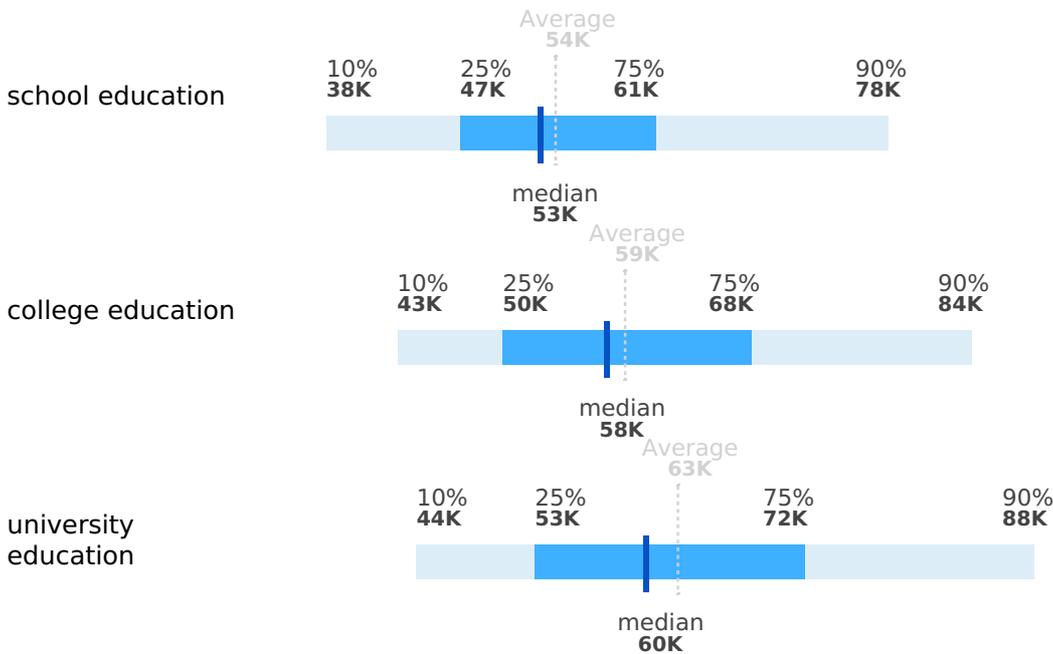
Region: Serbia, Vojvodina



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Junior (up to 2 years of experience)	60,366	43,396	51,244	58,642	69,520	85,366
Middle (3 to 5 years of experience)	63,314	46,207	53,841	62,276	74,708	88,923
Senior (more than 6 years of experience)	69,017	46,978	57,629	67,601	79,081	93,014

Salaries by education

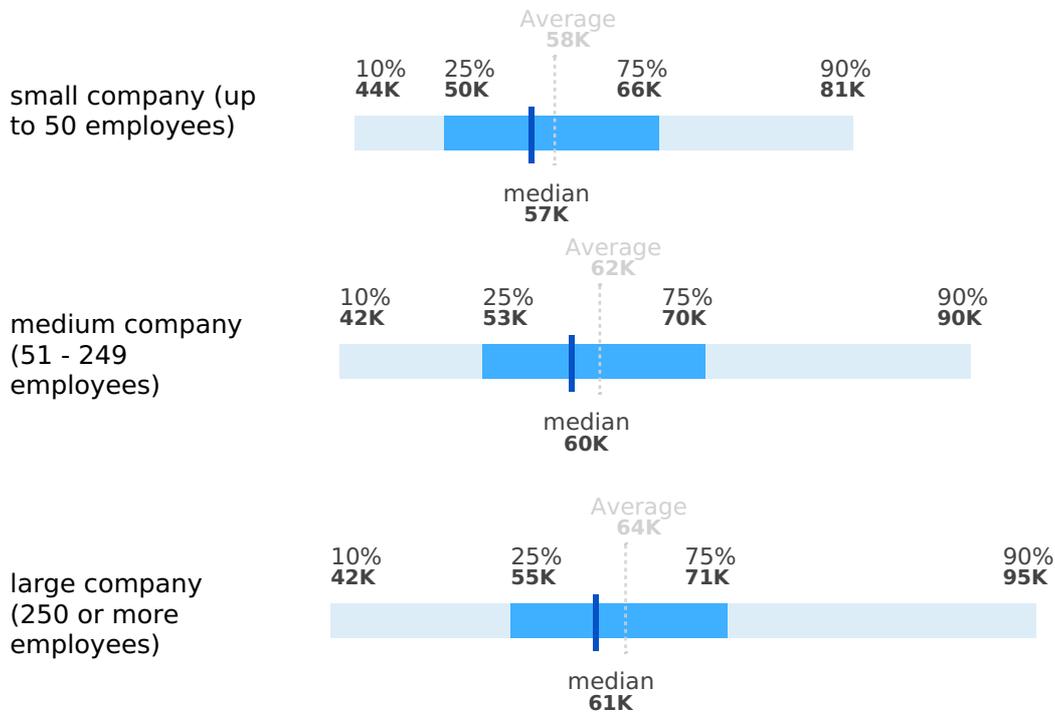
Region: Serbia, Vojvodina | Working experience: Junior (up to 2 years of experience)



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
school education	54,033	37,888	47,354	52,842	61,323	77,862
college education	58,983	42,879	50,429	57,592	68,136	83,753
university education	62,726	44,311	52,684	60,407	71,960	88,277

Salaries by company size

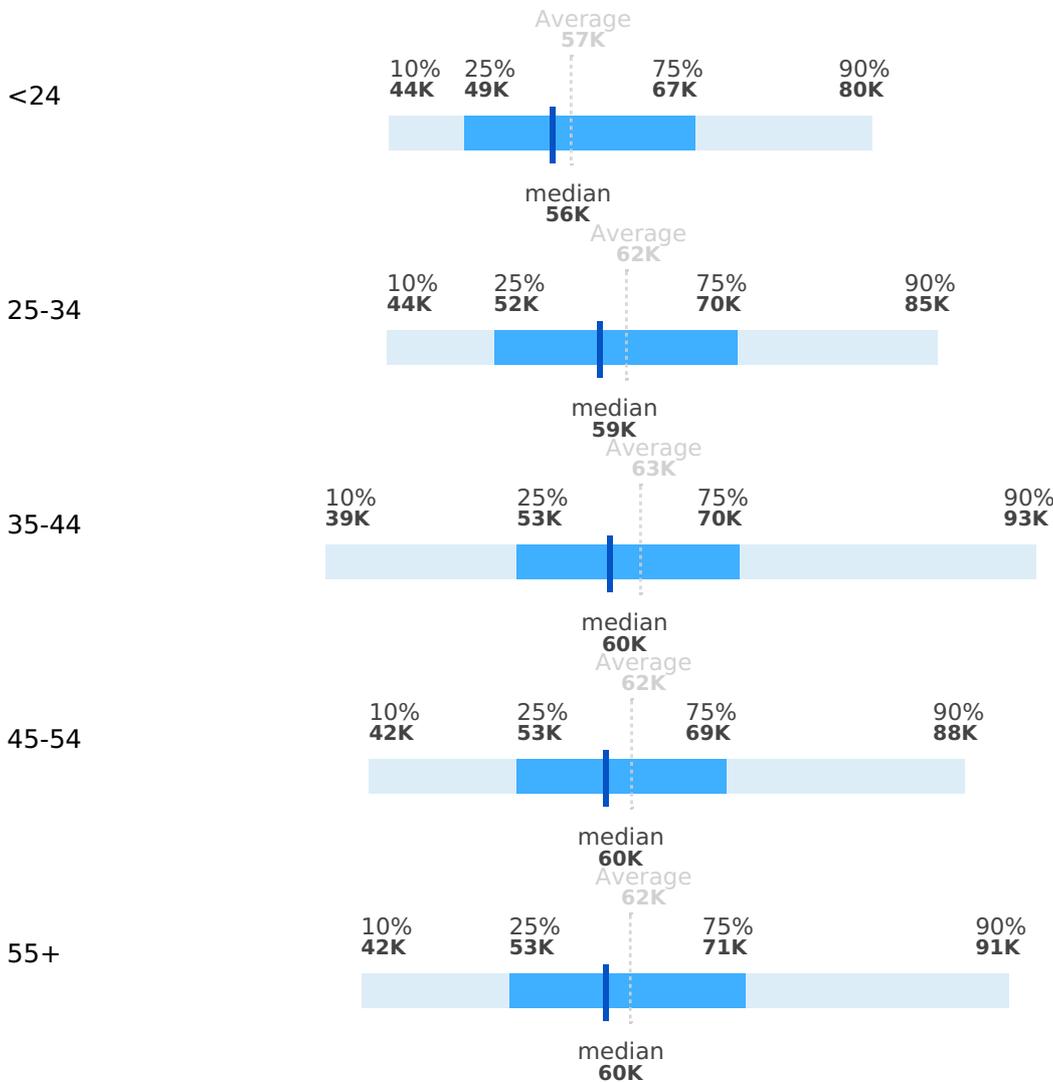
Region: Serbia, Vojvodina | Working experience: Junior (up to 2 years of experience)



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
small company (up to 50 employees)	58,440	43,617	50,224	56,595	66,398	81,021
medium company (51 - 249 employees)	61,821	42,402	53,094	59,586	69,805	89,729
large company (250 or more employees)	63,753	41,751	55,247	61,404	71,474	94,681

Salaries by age group

Region: Serbia, Vojvodina | Working experience: Junior (up to 2 years of experience)



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
<24	57,414	43,791	49,455	56,009	66,954	80,423
25-34	61,579	43,574	51,710	59,469	70,222	85,375
35-44	62,726	38,930	53,453	60,231	70,361	92,888
45-54	62,002	42,228	53,453	59,997	69,457	87,509
55+	61,942	41,664	52,838	59,938	70,778	90,753

Contact

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